

INVITATION FOR BIDS

This will appear in the Union Leader on Monday December 8, 2003.

The City of Manchester Police Department is accepting bids for a mobile shelving system. Interested parties should contact Capt. Marc P Lussier at 1-603-668-8711, Ext 334 or via e-mail at mlussier@ci.manchester.nh.us for detailed bid specifications, or visit www.manchesterpd.com. Sealed proposals will be received at the Manchester Police Department, 351 Chestnut Street, Manchester, New Hampshire before or at 2:00 P.M., prevailing time on Wednesday, the 17th day of December, 2003.

Information for vendors:

The City of Manchester New Hampshire Police Department is seeking to purchase mobile shelving for the storage of evidence. The area in which the shelving is to be installed is 20' wide x 25' long, with a ceiling height of 100" (one low pipe – ceiling is actually higher). See attached diagram.

We wish to install six double-faced mechanical assist mobile carriages parallel to the 20' wall. Mobile units should be 15 feet in length (2 - 42" sections and 2 - 48" sections), 42 1/2+ inches wide (2 - 20in. shelves back to back), and have 7 useable shelves (12" on center). Shelves should be adjustable with a 4 post type with an anti-tip system and include end panels and canopy tops. There should be no exposed "knife edges". Unit should have a 1,000 pound linear foot capacity.

Movement of the mobile unit should be via a handwheel type mechanism with a gear ratio which will allow all shelves to be moved simultaneously via the handle of one unit with a minimal amount of force. Handles need only be at one end. Effort-to-load ratio required to move a shelving unit three feet should be identified. The drive mechanism should consist of a full-length drive shaft with a drive wheels on every track. System should have a minimum of three tracks with sub-flooring between tracks/rails. Tracks should be flush with the walking surface with any gap widths and depths identified. Ramps should be ADA compliant. Available colors should be identified.

Bid should identify: the manufacturer of the shelving; detailed description of material used to include: gauge of steel used in both the shelving and carriage, wheels, floor materials, and rail system; weight of the installation; weight capacity; and the floor impact load based on a completely filled mobile unit. The factor used in determining estimated weight of evidence should be based on three 30lb boxes per shelf and the weight exerted on the floor should be described in lbs/sq/ft based on an area with a square footage of 375 sq/ft (15' x 25').

Quote should include delivery and installation fees, warranty information, service contract information, and delivery times. Service calls should have a response time of 24 hrs.

Bidder should identify locations within a 60 mile radius of the Manchester Police Department in which they have installed similar shelving within the past 5 years.

Proposals must be completed in both words and numerals and shall be submitted in a sealed envelope marked: "Proposal for the "MOBILE SHELVING SYSTEM", addressed and delivered to the Manchester Police Department, 351 Chestnut Street, Manchester, NH, 03101, Attn: Deputy Gary Simmons, before or at 2:00 P.M., prevailing time on Wednesday the 17th day of December, 2003 at which time they will be publicly opened and read aloud.

The right is reserved to waive any informalities in or reject any or all proposals and to accept the bid that is deemed most favorable to the interest of the City of Manchester.

